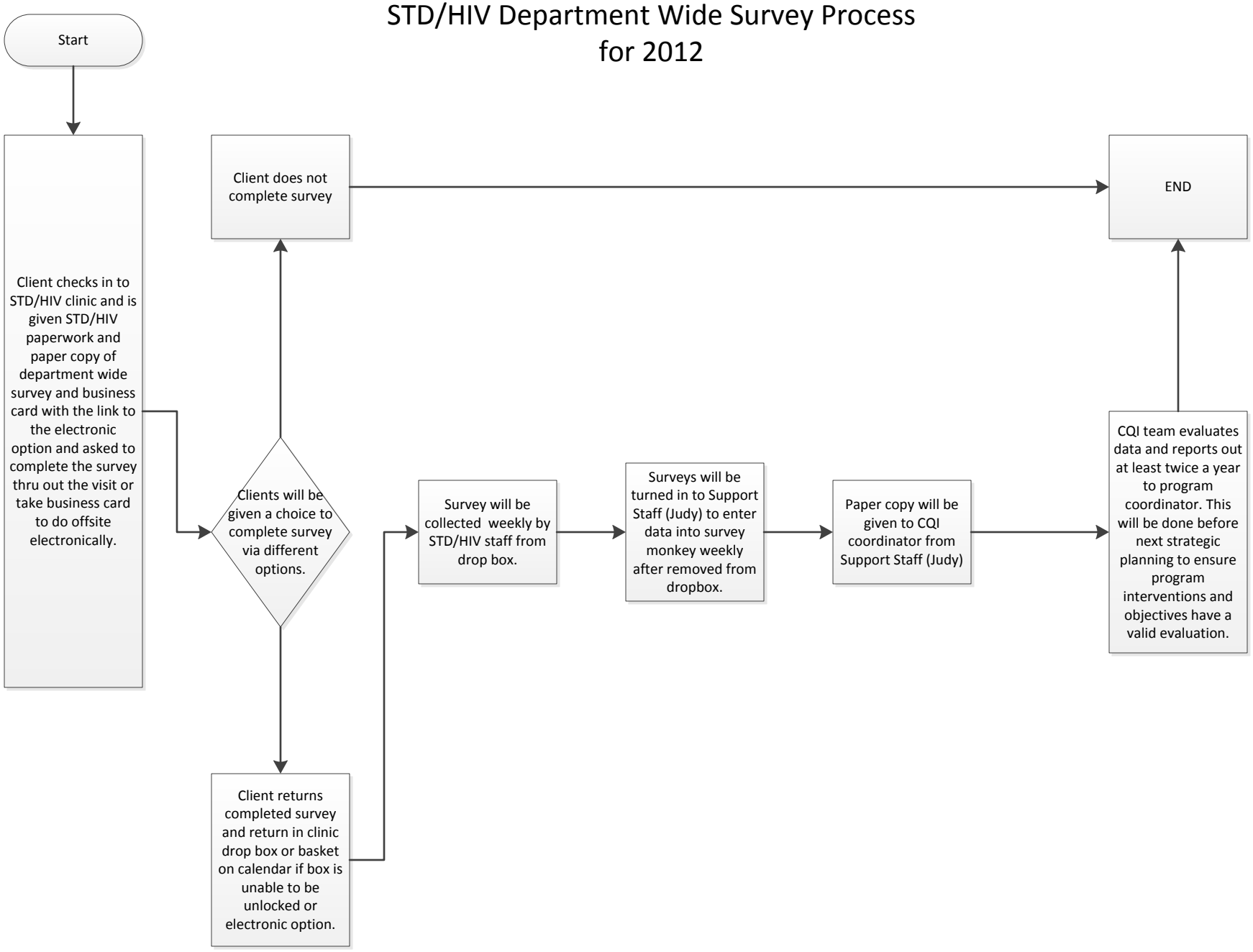STD/HIV Department Wide Survey Process for 2012