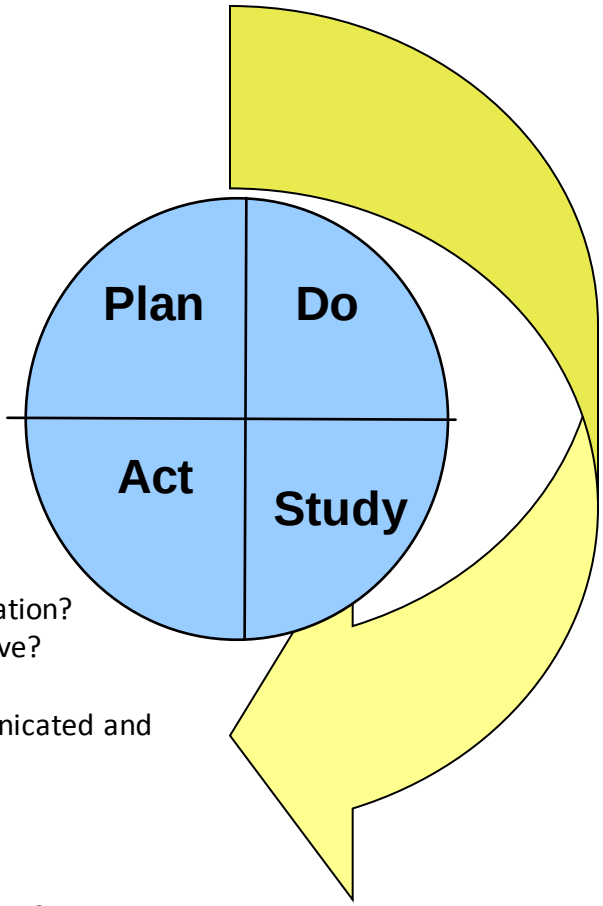
CPHQ
Center for Public Health Quality

Date 2/6/14



PLAN

Objective for this cycle

- *What do you hope to learn?*

Effective communication,
freeflowing (2 way) communication

Specific questions to address:

1. What does staff consider to be effective communication?
2. How do assure communication method was effective?
3. How do we shift communication culture?
4. How do we assure the actual message was communicated and received correctly?

Predictions/Hypotheses

- *What do you think will happen when the test is done?*

Plan

For test: *who, what, when, how, where*:

For data collection: *who, what, when, how, how long*:

DO Carry out the change/test.

- Collect data.
- Note when completed, observations, problems encountered, and special circumstances

STUDY Analyze and summarize data (quantitative and qualitative)

- What went well?
- What could be improved?

ACT Document what was learned and plan next cycle

- Should Adapt, Adopt, or Abandon the change?
- What adaptions are needed?

- Are you confident that you should expand size/scope of test?

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PDSA Cycle Tracking Form

Name of Person Testing Change: _____

Change Tested: _____

Cycle No.	***PLAN*** • What did you test? • How did you test it? • Who and how many did you test it with?	***DO*** Date Tested	***STUDY*** • What did you learn? • What worked well? • What could be improved?	***ACT*** • How will you adapt the change?
1				
2				

3				
4				
5				