

## Project Measurement Table

### AIM STATEMENT

We aim to improve the *effectiveness* of the Adolescent Pregnancy Prevention Program (AP3) evaluation process by 1/31/14. Currently, 27 agencies are funded to implement AP3 across NC. Effectiveness entails:

1. *Increased satisfaction* with the survey administration process.
2. *Reduced waste/hand-offs, decreased turnaround time and increased agency satisfaction* with the data management and reporting process.
3. *Increased utilization* of and *satisfaction* with the final evaluation report.

Using Lean and Model for Improvement methodologies, we will aim to improve the survey administration process and the final evaluation report through increased collaboration with one AP3 pilot site; and data management and reporting through review of DPH processes including purchasing and interval review.

Goals	Measure and Operational Definition	Data Collection					
		Sample Size (How many?)	How will it be collected? (Method)	How often? (Frequency)	When will it be collected? (Time period)	Who will collect and display the data?	Notes
Increase pilot site satisfaction with survey administration process by 20% by 7/31/13	Asked of pilot site only: How satisfied are you with the survey administration process at your site?  Answered on the following scale – Extremely dissatisfied, Somewhat dissatisfied, Neutral, Somewhat satisfied, Extremely satisfied	N = 1	Survey Monkey	twice	January & July 2013	Cynthia, Audrey & Sarah	
Reduce data submission errors on manual surveys by 50% by 9/30/13.	The number of agencies who submit surveys the following errors: late submission; missing survey submission form; incomplete/incorrect survey submission form; survey date missing; program ID missing; participant/comparison not coded; pre/post not coded; >100 surveys submitted; surveys printed single-sided; matched surveys stapled together; names on surveys; surveys sealed in individual envelopes; blank surveys submitted; page 2 of survey not included; incorrect version of survey submitted; unique ID list included.	February N=10 July N=27	Spreadsheet detailing errors	twice	February & July 2013	Audrey, Valerie & Heather	
Reduce number of process steps by 50% by 12/30/2013.	Number of process steps for the pilot site and internally within WHB in Value Stream Map.	N/A	Team will create Value Stream Map	Once	February 2013 and January 2014	Team	
Decrease the turnaround time for the evaluation reports to <=6 months for 90% of first draft evaluation reports by 12/31/13	Time in months between data submission (6/30) and agencies' receipt of their 1 <sup>st</sup> draft of evaluation report	Agencies in years 2 & 3	Spreadsheet detailing when agencies receive 1 <sup>st</sup> draft of evaluation report	Once	December 31, 2013	Audrey	

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		Sample Size (How many?)	How will it be collected? (Method)	How often? (Frequency)	When will it be collected? (Time period)	Who will collect and display the data?	Notes
Increase agency satisfaction with the turnaround time of the evaluation reports by 23.5% by 1/13/14	<p>Asked of all agencies, but measurement will only be for the 16 agencies which are in their 2<sup>nd</sup> or 3<sup>rd</sup> year of funding (i.e., that will be receiving an evaluation report for FY13): How satisfied are you with this turnaround time for the evaluation report?</p> <p>Answered on the following scale – Extremely dissatisfied, Somewhat dissatisfied, Neutral, Somewhat satisfied, Extremely satisfied</p>	N=21	Survey Monkey	Twice	January 2013 and January 2014	Cynthia & Audrey	
Increase pilot site utilization of the final evaluation report by 33% by 12/31/13.	<p>Asked of pilot site only: How do you currently use the evaluation report? Check all that apply and list other ways.</p> <ul style="list-style-type: none"> <li>• To secure funding</li> <li>• For grant applications</li> <li>• To improve program services and implementation</li> <li>• Report is not used</li> <li>• Other</li> </ul>	N = 1	Survey Monkey	Twice	January & December 2013	Cynthia & Audrey	

## BALANCING

Measure and Operational Definition	Data Collection					
	Sample Size (How many?)	How will it be collected? (Method)	How often? (Frequency)	When will it be collected? (Time period)	Who will collect and display the data?	Notes
Decrease in APPP applicants due to electronic data submission requirement in 2013 RFA.	N = # of agencies who submit a letter of intent for the 2013 APPP RFA	RFA logs	Twice	February & December 2013	Valerie	Use RFA customer satisfaction survey to determine if electronic data collection was a factor in agencies not applying.